

## Section 4

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### Hotel, Travel and Interpreter/Translation Information

Accommodation, transfers and leisure tours

Information on a number of nearby hotels can be found at: <http://www.cottm.com/travel/hotel>

We have also created a hotel booking form for your convenience:

[http://www.cottm.com/sites/default/files/COTTM2012--Recommended%20hotels%20for%20exhibitors\\_0.doc](http://www.cottm.com/sites/default/files/COTTM2012--Recommended%20hotels%20for%20exhibitors_0.doc)

Most hotels also operate a transfer service or airport car. However, if you need additional assistance with your travel arrangements or if you wish to book a leisure tour whilst in Beijing we recommend the following travel agent:

China Travel Service Head Office(Beijing) Co.,Ltd  
28F Building A#38 Dong San Huan North Road,  
Chaoyang District, Beijing, China 100026 P. R.  
Tel: +86 10 8590 8697  
Email: [liuxu.cl@ctsho.com](mailto:liuxu.cl@ctsho.com)

Translating and Interpreter Services (form B4)

Many of our visitors do not speak English. Therefore, in order to make the most of your participation, we strongly recommend that you have Chinese speaking staff on your stand. Interpreters can be ordered from Sidex using form B4 in the forms section.

We also recommend that all marketing collateral is translated to Chinese. Translating services are available and calculated by 'word count'. Below are details of companies who can provide this service.

Beijing Goodwill Translation Service  
Contact person: Mr Jingyu Gao  
Contact: Mr Gao  
Tel: 010-64410466  
Email: [bjtrans@vip.sina.com](mailto:bjtrans@vip.sina.com)

Beijing Globalbridge Translation Center  
Contact person: Mr Wu  
Tel: 010-62578536 / 13807506942  
Email: [wuyisheng83@163.com](mailto:wuyisheng83@163.com)

Beijing Language Bridge Translation  
Contact: Account Dept  
Tel: 010-82337800  
Email: [blb@languagebridge.com.cn](mailto:blb@languagebridge.com.cn)